

MU fee schedule for Master's study programs (GbO-MA)



Version: **GbO-Master**
Stand: **01.10.2023**
gültig ab Studienstart: **Winter Term 2023/24**

1. General regulations

1.1. Students from EU or from Schengen countries

For students who, at the time of the conclusion of the contract, are a citizen of a country of the European Union (or alternatively of a member country of the Schengen Agreement) and at the same time can prove a current residential address in that country, the following section 1.2 does not apply.

In classifying which states are to be considered member countries of the Schengen Agreement, MU follows the information provided by the German Foreign Office (www.auswaertiges-amt.de).

1.2 Students from countries who are not Member of EU or Schengen

1.2.1 Deposit

A deposit of two months' tuition (1.700,00 Euro) is required before the start of studies. The deposit is due as soon as the academic admission criteria have been met and a legally valid study contract has been concluded. The deposit payment will be offset against the tuition fees due for the last semester of study or used to settle any arrears that the student may have incurred. The total cost of study will not change as a result of the deposit payment.

1.2.2 Admission fee

MU charges a one-time admission fee of 1.000,00 Euro before the start of studies. The admission fee is due as soon as the academic admission criteria have been met and a legally valid study contract has been concluded. The admission fee is non-refundable.

1.3 Zahlungsweise der Studiengebühren

Tuition fees are payable monthly in advance and are due no later than the 4th calendar day of each month. If a SEPA direct debit mandate has been issued, MU will debit the amount due each month.

1.4 Discount for MU-Alumni

Students who have successfully completed a Bachelor's degree at MU receive an alumni discount of 10 % on the regular tuition fee.

1.5 Discount for payment in advance

Students who pay tuition fees in advance

- receive a discount of 1 % when paying 12 monthly contributions
- receive a discount of 2 % when paying 24 monthly contributions
- receive a discount of 3 % when paying 36 monthly contributions

If the study contract is terminated for any reason before the end of the prepaid period, any overpaid tuition fees will be refunded.

1.6 Tuition fees

Students according to No. 1.1.1.	Deposit	Month	monthly tuition fee	Tuition fee for regular study period
Full Time (Regelstudienzeit 4 Semester)	- €	24	850,00 €	20.400,00 €
Students according to No. 1.1.2.	Deposit	Month	monthly tuition fee	Tuition fee for regular study period
Full Time (Regelstudienzeit 4 Semester)	1.700,00 €	24	850,00 €	20.400,00 €

1.7 Guest students in Master study programs

Guest students generally pay an administration fee of 2.550,00 Euro for each guest semester.

If more than 3 modules are taken in a guest semester, an additional fee of 170 euros per credit point (from the 4th module) is due for each additional module based on the credit points. In individual cases, an individual agreement deviating from this can be concluded.

The administrative fee must be paid at the beginning of the guest study semester, at the latest by 04.04. of the respective year for a summer semester and by 04.10. of the respective year for a winter semester.

2. Administrative Fees

2.1 Extended Semester, Additional Semester

If the standard period of study is exceeded, an administrative fee is due. It has to be decided between extended semester or additional semester:

- a) Extended Semester (German: „Überhangsemester“)

All modules have been completed within the standard period of study. After the end of the standard period of study, either the Master's final examination or one or more module examinations are still outstanding.

The administrative fee for an overhang semester is 1.020,00 Euro.

- b) Additional Semester (German: „Verlängerungssemester“)

Not all modules have been completed within the standard period of study. After the end of the standard period of study, the Master's final examination and the completion of one or more modules as well as the module examinations are still outstanding.

The administrative fee for an additional semester is 2.550,00 Euro.

2.2 Holiday Semester (German: „Urlaubssemester“)

According to § 7 ZgS-Bachelor/Master, a student of MU can apply for a semester of leave. If this application is granted, the administrative fee for a semester of leave is 510,00 Euro.

3. Miscellaneous

3.1 Six-month student transit pass („Semesterticket“)

As part of a solidarity agreement, all students are required to provide a specific contribution i.e. pay a concessional fee for the public transport semester ticket. The MU only collects these concessional fees and forwards them without commission. Ticket prices are set by the respective transport company in Berlin, Cologne and Frankfurt/M. Ticket prices for the coming semester will be immediately communicated as soon as they are announced.

For winter term 2023/2024 the price is as follows:

- in Berlin 193,80 Euro
- in Köln 213,30 Euro
- in Frankfurt/Main 233,59 Euro

The fees must be paid by the beginning of the respective semester on 01 April for the summer semester or 01 October for the winter semester.

3.2 Special administrative actions

The initial issuance of certificates etc. is free of charge, fees are only charged for additional expenses incurred:

- Duplicate of the Master's certificate, the transcript or Diploma-Supplement: 40 €
- Duplicate of the student ID card: 40 €
- Duplicate of the six-month student transit pass (does not apply to the electronic version): 10 €